



GOVERNMENT OF JAMMU AND KASHMIR

OFFICE OF THE DISTRICT MAGISTRATE, BARAMULLA.

(Fax No. 01952-234005)

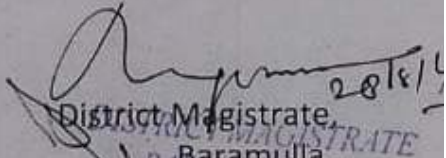
Subject: Non- Involvement Certificate in favour of managing body of "SHAH-E-HAMDAN EDUCATIONAL CULTURAL AND RESEARCH TRUST" Sopore.

The Character / antecedents of the members of managing body of above quoted Trust for verification and Non-Political involvement as given below has been verified from the competent authority (Inspector General of Police CID J&K, Srinagar) vide his No. CID/NIC/Soc/2014/0051/933 Dated: 31.07.2014:

S.No	Name of Member	Parentage	Address	Designation
01	Mr. Abdul Rashid Pandith	Late Abdul Samad Pandith	Highland Park, Bandipora Road Sopore	Author/Founder/Chairman
02	Ms. Humaira Rashid	W/O Abdul Rashid Pandith	Highland Park, Bandipora Road Sopore	Trustee / Vice Chairman
03	Ms. Maheen Rashid Pandith	Abdul Rashid Pandith	Highland Park, Bandipora Road Sopore	Trustee/Secretary
04	Mr. Fayaz Ahmad Palla	Ghulam Mohammad Palla	Hardu Tangmarg A/P Bemina Srinagar	Trustee/Joint Secretary
05	Ms. Rabia Rashid Pandith	Abdul Rashid Pandith	Highland Park, Bandipora Road Sopore	Trustee/Treasurer

(For 05 members only and for above purpose only)

It is certified that there is nothing adverse reported against the above proposed members of the Trust politically / criminally or otherwise.


District Magistrate,
Baramulla.
Dated 28-08.2014

No: DMB/Arms/NIC- 2014/459-60
Copy to the:

1. President "SHAH-E-HAMDAN EDUCATIONAL CULTURAL AND RESEARCH TRUST" Sopore for information.



AE 417619

DEED OF DDECLARATION OF TRUST

THIS DEED OF DECLARATION OF TRUST is executed on this 19th day of March 2013 by :-

1. Ab. Rashid panadith son of Late. Kh. Ab. Samad pandith R/o High Laud park (Sopore Bandipora Road) Sopore * Hereinafter referred to as the Author and Founder of the **SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE** of the one part and ;
 2. Humaira Rashid W/o Ab. Rashid pandith R/o High Land Park Bandipora Road Sopore ;
 3. Maheen Rashid D/o Ab. Rashid Pandith R/o Sopore presently at Bemina Srinagar ;
 4. Fayaz Ahmad Pala S/o Gh. Mohmad Pala R/o Bemina Sringar ;
 5. Rabia Rasaid D/o Ab. Rashid Pandith R/o Sopore presently at Raj, bagh Sringar ;
- * Hereinafter referred to as the Trustees of the other part .

Whereas the Author / founder of the trust has already set a part an amount of Rs 25,000= 00 in trust for the initial constitution of the trust .

Whereas the trustees named above have taken possession of the above said amount .

Whereas the trust has been functioning and it has become necessary to reduce into writing the objectives of the trust / the terms and conditions of the trust in writing .

NOW THIS DEED WITNESETH AS UNDER

1. **NAME OF THE TRUST**

The name of the trust is and shall always remain , " **SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE** " Kashmir " with its Head office at Sopore and can have a branch/s at any other place/s as well which the board of trustees may , from time to time deem desirable.

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MR. MANGAR AHUAD-KLA



This Trust Deed has been presented before me for registration today on 27.03.2013 at 3.10 PM by the executor.

The executor has admitted the correctness of the deed and its execution. The executor is identified by Mohammad Hussain Bhat R/o Natpura Bangalore.

Registration fee Rs. 5/- has been paid vide ER No. 3334396.

This Trust Deed is admitted for registration. Nazir to deposit fee in the treasury under rule and return the Deed to the concerned after completion.

Executors

1. M. Mangar
2. Homaira Rashid
3. Mahesh

5. Rajni

Identified
At Mysore

Sub Registrar
SUB REGISTRAR
(MUNSIFF OFFICE)

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2. OBJECTIVES OF THE TRUST

- a. To establish and run schools ,colleges , institutions of education , agriculture , medicine , technology / Engineering , science , computer knowledge and other institutions' for the development and maintenance of Art , Culture and Environment .
- b. To make conscientious citizens of the students of the community irrespective of caste, creed , religion or section of the society .
- c. To make efforts to provide financial assistance to meritorious & deserving students studying in the schools established by the trust , for following the courses of education / training in any of the institutions created by the trust .
- d. To make efforts to provide Hostel facilities for deserving students of the trust preferably from under privileged class of society .
- e. To organize discussions , seminars and Lectures etc. for eradication of social evils like drug addiction etc.
- f. To extend cooperation to all societies functioning with similar objectives but provided that such societies do not contravene the nature of trust given in para 3 below .
- g. To establish and run Para Medical and Medical Institutions ..
- h. To create awareness about environment , deforestation , illiteracy and population explosion etc. amongst the common masses by conducting seminars and programmes of various nature in this regard .
- i. To make efforts to help , assist and treat students who are physically challenged .
- j. Establish and run Institutions for Higher Education and B.ED Courses as well .
- k. To endeavour for development of character building qualities amongst students .
- l. To maintain library/ies for the use and benefit of student community .
- m. To establish Research centers in field of knowledge , both academic and professional as well .
- n. To do things as are incidental to the attainment of objects , detailed above .

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3. NATURE OF THE TRUST

The nature of the trust shall always be non political and non religious in nature and shall be autonomous in functioning .

4. MANAGEMENT AND CONTROL

The management and control of the trust shall vest in the board of trustees who are to function as members of managing committee also , consisting of :-

- i. Ab. Rashid pandith S/o Late. Kh. Ab. Samad Pandith R/o High Land Park , Bandipora Road Sopore
- ii. Humaira Rashid W/o Ab. Rashid pandith R/o High Land Park Bandipora Road Sopore ;
- iii. Maheen Rashid D/o Ab. Rashid Pandith R/o Sopore presently at Bemina Srinagar ;
- iv. Fayaz Ahmad Pala S/o Gh. Mohmad Pala R/o Bemina Sringar ;
- v. Rabia Rashid D/o Ab. Rashid Pandith R/o Sopore presently at Raj bagh Sringar ;

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The trust shall have a chairperson / chairman , vice chairperson / chairman , Secretary , Joint Secretary and a treasurer . Mr. Ab. Rashid pandith has been nominated as the Chairman of " SHAH-E-HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE " and Humaira Rashid , Maheen Rashid , Fayaz Ahmad Pala and Rabia Rashid as Vice chairman / vice chairperson , Secretary , joint secretary and the treasurer of " SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE " respectively they shall hold office as trustees of " SHAH-E-HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE " for life . However the election as office bearers of the trust shall be valid for one year only . After the expiry of his / her term an election shall be conducted to form a new Managing committee of the trust which shall be elected by majority vote of the founder trustees amongst themselves.

The trustees / members of managing committee , excepting one engaged on full time basis , shall not be entitled to any remuneration and shall work in an honorary manner .

The trustees/ managing committee shall be all powerfull to make rules / regulations , inconfirmity with the aims and objectioves of the trust , felt necessary for proper management and administration of various depaertments relating to activities of the trust / institution created there under . It can also repeal , amend all or any such rule or add any other rule , regulation by a simple majority vote.

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5. MEETING OF BOARD OF TRUSTEES

- i. Every meeting of the board of trustees shall always be presided over by the chairman/chairperson of "SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE " and in his/ her absence by vice chairman / vice chairperson ..

6. POWERS AND DUTIES OF THE BOARD OF TRUSTEES

- i. The board of trustees can Co-opt any three persons as Co-trustees who must be descendants of Ab. Rashid Pandith (The founder of the "SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE " who shall also be life trustees with all rights / powers as of other founder members . The number of trustees must not , at any stage exceed eight
- ii. The members so co-opted shall be ex-officio members of the Managing committee of "SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE " and can participate , like other founder members , in elections of "SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE "
- iii. A minutes book to record the proceedings of the meetings of the board of "SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE " shall be maintained .
- iv. The decisions in the meeting shall be taken by majority vote .
- v. "SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE " shall maintain books of account which shall be subject to inspection by trustees holding office for life and/or any other person authorized by them / him/her in this behalf .

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- vi. The chairman and The treasurer shall be empowered to open a joint account in the name of " **SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE** " Kashmir in any scheduled bank functioning in Tehsil Sopore and/or any where in state of jammu and Kashmir AF 125884
- vii. The Managing Committee / Board of trustees can appoint employees for running of " **SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE** " and its Institutions and shall also frame rules for its employees with powers to modify , amend or alter the same whenever required .
- viii. Any of the members of Board of Trust can be requested by the Managing Committee to work as full time worker of the trust / any of the Institution created there under for the smooth functioning of the same against suitable salary subject to the approval of the Chairman / Chairperson of " **SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE** " Kashmir.
- ix. The Board of trustees can raise loans for the trust for accomplishment of any of its objectives which loan may be raised with security of the property belonging to " **SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE** " and / or against the mortgage of personal property of the trustees / any of the trustees of " **SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE** " or without security , from any financial institution . The " **SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE** " on the whole and all the trustees as well shall be responsible for liquidation of said loan amount , if ever raised .
- x. The Managing Committee of " **SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE** " is authorized to take on Lease / acquire by purchase any immovable property for accomplishment of objectives of the trust and can also erect any infrastructure thereupon .
- xi. The Managing committee / board of trustees shall be empowered to make rules and regulations to govern the schools / institutions , its employees created / employed by the trust .
- xii. Quorum for meeting of a Managing committee shall be three and any decision taken in any such meeting attended by at least three members shall be binding upon all the members of the board of trustees / Managing committee .

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- xiii. Decisions taken in any such meeting shall be decided by a majority vote and , if there is a tie , chairman/ the chairperson shall have a casting vote .
- xiv. Powers conferred upon a trustee/s and/or any other person/s shall always be signified by a resolution passed by a majority vote by the trustees of " SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE " in a meeting

POWERS OF CHAIRPERSON / CHAIRMAN

- a. Every meeting of the board of trustees / Managing Committee , which shall be conducted at least once a month , shall be presided over by the Chairman / Chairperson of " SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE " .
- b. The chairman / Chairperson shall be responsible for over all smooth functioning of the trust and the Institutions created there under . He / She is to take necessary steps for proper implementation of the decisions taken in the meeting/s by the Managing Committee .
- c. The chairman / chairperson is authorized to make , in consultation with other members of managing committee appointments of the Teaching , Non Teaching Staff of the trust / and the school/s .
- d. The chairman / chairperson can accord sanction to the Budget (Both Annual and Supplementary One) required for running the School .
- e. The chairman / chairperson shall make verification of stocks of the trust and the school / schools created there under at least once a month .
- f. The chairman / chairperson is authorized and empowered to , in consultation with other members' of the board of trustees , make purchases for the trust and/or Institutions run there under .
- g. The chairman / chairperson shall in each meeting , confirm the correctness of the minutes of the previous meeting of the members of Managing Committee / Board of Trustees , recorded in the minute book after the same is read over to the members of the Managing Committee / Board of trustees present in the meeting . The minutes , thereafter , shall not be subject to challenge by any member .

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- h. The Chairman / Chairperson shall hold the property of the trust in the name of " SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE " and can also enter into Rent Deed if and when any property is required to be taken on rent for " SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE "and/or any School / Institution created / to be Created under the trust .
- i. The Chairman / Chairperson shall also be empowered to spend money to make expenditures of contingency nature required for proper functioning of the trust / school .
- j. The chairman / chairperson shall have the powers to open a joint account in the name of " SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE " in any of the Schedule banks functioning in Tehsil Sopoore and if required , also in any of Scheduled Banks of J&K State . The Chairman / chairperson and the treasurer shall be empowered to open the said joint account in the name of " SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE " and shall be operated upon by the chairman / chairperson and the treasurer jointly .
- k. The chairman / chairperson can terminate the services of any employee of the trust and/or any of the Institutions run there under if the performance of said employee appears him/her to be detrimental to the interests of the Institution ,
- l. The chairman/ Chairperson is also authorized to exercise all such powers as are vested in him / her as are / or as may be vested in him / her in the staff service rules and also the Bye - Laws of the Institution
- m. The chairman/ chairperson can appoint a committee / sub committee for management of the trust property and/or the institution/s created there under .



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8. VICE CHAIRMAN / VICE CHAIRPERSON

- I. The Vice chairman / vice chairperson shall be responsible to carry out any responsibility which has been assigned to him/ her by the chairman and/or by the Board of trustees / Managing Committee .
- II. The vice chairman / vice chairperson is to preside over the meetings of the Managing Committee and all other Committees / counsels in absence of the chairman .
- III. The Vice chairman / Vice chairperson shall assume powers in absence of Chairman/ chairperson .

9. POWERS OF THE SECRETARY

- a/ To convene , whenever desired by the chairman / chairperson , a meeting of the board of trustees / Managing committee .
- b/ To maintain a minute book and record the minutes of the proceedings of the Meetings of the board of trustees / Managing committee .
- c/ To prepare an agenda and inform the members of board trustees / Managing committee , about the points to be discussed in the meeting that may be ensuing .
- d/ To maintain the records of the trust and that of the institution/s created under the trust .

10. POWERS OF THE JOINT SECRETARY

- A. To assume the powers and exercise the same in absence of the secretary .
 - B. To carry out the responsibility/ies which the chairman/ chairperson assigns.
- To help and assist the secretary in every matter thereby to facilitate him/her in discharge of activities .

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11. TREASURER

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- i. The treasurer and also the chairman / chairperson shall open a joint account in the name of " **SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE** ". The said account shall be operated upon by the chairman / chairperson and the treasurer jointly .
- ii. The treasurer shall maintain proper accounts of " **SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE** " and the institutions created there under .
- iii. The treasurer shall receive all the money/s , issue receipts for the same and deposited within reasonable time in the scheduled bank wherein the accounts of the bank are maintained ..
- iv. To withdraw any amount/s from the bank as is required for the genuine expenditures of the trust / its institutions as be desired by the chairman/ chairperson. Every cheque presented to the bank is to be passed by two signatures , chairman/chairperson and the treasurer .
- v. The treasurer shall maintain income and expenditure accounts with the assistance of any other member of " **SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE** " / Managing committee as is nominated by the chairman/ chairperson .
- vi. The treasurer shall arrange audit of the accounts of " **SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE** " and of the institution/s created under it , every year and the audit report is to be submitted by him/her to the board of trustees / Managing committee for consideration . .
- vii. On 31st. December of every year the treasurer shall prepare an income and expenditure of the trust and the institutions created there under and shall also inform thereafter the other members of the board of trustees / managing committee about the financial position of " **SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE** " and the institutions created there under .

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- viii. The treasurer can also open an account in any of the scheduled banks of the Jammu and Kashmir state in the name of institution/s created under the trust which account also opened and operated upon by the Treasurer and the chairman / chairperson jointly.
- ix. To prepare Annual / supplementary Budget required for running the institutions created under the trust and place the same before the chairman/chairperson for referring it to the board of trustees / Managing Committee

12. TRUST FUND

The trust shall have a fund called the " SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE " Fund and shall consist of

- a. Trust money
- b. Contributions made on may be made by the trustees for accomplishment of objectives of the trust .
- c. Admission fee received from students .
- d. Tuition fee received from the students .

[Signature]
 Sub-Registrar
 Muzaffargarh

13. ELECTION PROCEDURE

- I. Election regarding the formation of Managing Committee shall be conducted in the month of January every year .
- II. All the office bearers shall be elected by a majority vote of the trustees to be elected within themselves.
- III. The chairman/ chairperson in office shall be authorized to request any person from civil society to act as an election authority to conduct the elections regarding the formation of Managing Committee.

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14. CEASATION OF TRUSTEE / MEMBER OF MANAGING COMMITTEE

A trustee of " **SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE** " shall cease to be so on any of the following grounds :-

- i. He/she creates or takes interest in the formation of a trust running parallel to the interests of " **SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE** " .
- ii. He/she willfully neglects to perform the duty entrusted to him/her by the trustees .
- iii. He/ she resigns and his/her resignation is accepted by the board of trustees by a majority vote .
- iv. He/she is found guilty of misappropriation / mis-management of trust property .
- v. He/she works against the objectives of the trust and/or violates the constitution of trust .

However in case of death or physically inability or resignation of a trustee the remaining trustees shall nominate any of his/her legal representatives to act as a trustees in place of a trustee so dying , being physical unable to act or resigning as a trustee

CUSTODY OF THE DOCUMENTS

The deeds relating to the title of the trust property , documents , the trust deed shall remain in the custody of the chairman/chairperson of " **SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE** " . The minute book and other documents pertaining to trust property shall remain in the custody of the secretary elected but the books of accounts shall , however remain in the custody and control of the treasurer of " **SHAH-E- HAMDAN EDUCATIONAL , CULTURAL & RESEARCH TRUST , SOPORE** " .

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